Sri Lanka CERT (Pvt) Ltd.

SITE VISIT MINUTES

FOR THE

Procurement of Workmanship Interior Works, Installation of Networks and Electrical Cabling, Furniture Fittings for Malware Analysis and Threat Hunting Lab – Phase I

CERT/GOSL/WORKS/NS/2026/21

November 2026

- **Procurement Title:** Procurement of Workmanship Interior Works, Installation of Networks and Electrical Cabling, Furniture Fittings for Malware Analysis and Threat Hunting Lab – Phase I
- **Procurement Reference Number:** CERT/GOSL/WORKS/NS/2026/21
- **Date of Site Visit:** 30th October 2026
- **Time:** 14:00 Hrs (02:00 PM)
- **Venue:** Room 4-112, BMICH, Bauddhaloka Mawatha, Colombo 07

1. Attendance

The Pre-Bid Site Visit was chaired by the Procurement Management Division / BEC Representatives of Sri Lanka CERT (Pvt) Ltd. Prospective bidders were welcomed, and the purpose of the site visit was explained—namely to allow bidders to inspect the physical site conditions, examine room layout 4-112 at BMICH, and seek clarifications regarding the Bidding Document.

2. Record of Queries Raised by Bidders and Official Clarifications Given by Sri Lanka CERT

Bidder Query / Point Raised	Official Response by Sri Lanka CERT
. **Performance Security Form:** Whether the Performance Bond can be provided in cash or by cheque?	**Not Allowed.** Performance Security must be submitted in the form of an unconditional, on-demand Bank Guarantee issued by a commercial bank operating in Sri Lanka approved by the Central Bank of Sri Lanka (CBSL). Cash deposits or cheques are strictly not acceptable.
. **Advance Payment & Revised Payment Schedule:** Request to grant an Advance Payment and revise the payment schedule.	**Allowed.** 1. **Milestone 01** (Advance Payment - 20%): 20% of the Initial Contract Price (Including VAT) shall be paid as an Advance Payment upon contract signing, subject to the submission of an unconditional, on-demand Advance Payment Bank Guarantee (100% of the advance value) issued by a CBSL-approved commercial bank in Sri Lanka. Advance Payment Bank guarantee shall be valid until 28 days beyond the intended completion date 1. **Milestone 02** (Interim Payment) Payment upon the actual work done certified by the engineer. Measurement shall be taken with participation of Contractor, Engineer and Employer. 1. **Milestone 03** (Final Payment): Payment upon the actual work done certified by the engineer upon 100% full completion of all works, successful submission

	of issuance of the Taking/ Handing Over Certificate, Warranty Certificates & Manufacture Authorization Letters. Measurement shall be taken with participation of Contractor, Engineer and Employer.
. **Defects Liability Period (DLP):** Query regarding the duration of the Defects Liability Period.	**Revised.** Sri Lanka CERT agreed to amend the Defects Liability Period to **Six Months (06)** from the date of issuing the Taking Over Certificate.
. **Notification of Defects Period:** Query regarding the Defects Liability Notification Period / notice frame.	**No Change.** The Defects Liability Notification Period remains unchanged as specified in the original Bidding Data & Contract Data.
. **Insurance Guarantee / Bond:** Whether an Insurance Guarantee or Insurance Bond can be submitted in lieu of a Bank Guarantee?	**Not Allowed.** All required guarantees (Performance Security and Advance Payment Guarantee) must be issued by a commercial bank operating in Sri Lanka approved by CBSL. Insurance bonds/guarantees will not be accepted.
. **Working Hours & Late-Night Access:** Confirmation regarding site access and permission to carry out execution during late/after office hours.	**Confirmed.** Contractor is permitted to work during extended/late hours, subject to prior security notification and authorization from Sri Lanka CERT management.
. **Scope of Execution:** Clarification on project scope and execution timeline.	**Confirmed.** This procurement covers the complete execution of **Phase I within the current financial year**.
. **Extension of Bid Submission Deadline:** Bidders requested a time extension for preparing and submitting their bids beyond 3rd November 2026.	**Approved.** Sri Lanka CERT accepted a **3-day extension**. The new deadline for submission and opening of bids is **06th November 2026 at 14:00 Hrs (2:00 PM)**.